

Numero Uno Training & Consulting LLC

Numero Uno  نيومرو ونو

A Global Provision for corporate training..... 

Company Profile

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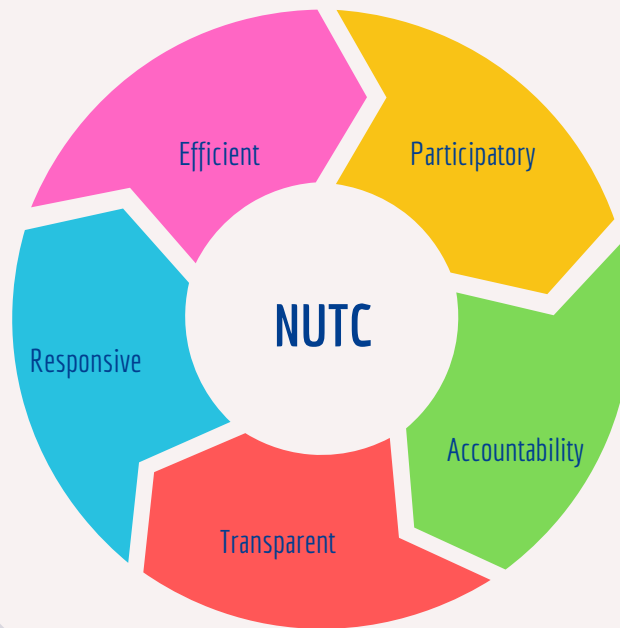
1. Company Overview:

NUMERO UNO Training & Consulting L.L.C. is an internationally accredited consultancy, training audit and inspection company registered in Abu Dhabi, United Arab Emirates with operations reaching GCC, MENA and throughout Asia Pacific region for private and public sectors in various industries (oil and gas, construction, manufacturing, social services, healthcare, hospitality, industrial plants, petrochemical, water and energy). NUMERO UNO combines local and worldwide qualifications, expertise, knowledge and skills to provide comprehensive range of services encompassing Quality, Occupational Health, Safety, Environment, Food Safety, Security, Medical Education and Leadership & Management.

We provide customized solution complying with local and international standards with utmost thought to Management requirements with the aim to assist our valued clients of all nature and sizes in achieving business excellence and most importantly to mitigate the risks to your workforce.

NUMERO UNO have established a solid reputation for technical excellence and quality of services over the years having carried out large number of Management Systems consultancy and training for ISO 9001, ISO 14001, ISO 22000, ISO 27001 and OHSAS 18001 including environmental impact assessments, preliminary environmental review studies, construction and operational environmental management plan, inspection, monitoring and auditing services.

Governance Plan



NUMERO UNO Governance Plan will be based on the 8 major characteristics. It is participatory, consensus oriented, accountability, transparent, responsive, effective and efficient, equitable and inclusive and follows the rule of law. It will assure that corruption is minimized, the views of minorities are taken into account and that the voices of the most vulnerable in society are heard in decision-making. It is also responsive to the present and future needs of society. We will protect rights of all whom we deal with, particularly those of minorities and will deal with internal and external stakeholders with full transparency and respect law of the land.

Mission



NUMERO UNO provides individualized services, invaluable resources, and innovative opportunities for training, employment, and enterprise development, to meet the changing needs of our community. We prepare and empower students to be successful by helping them develop the knowledge, skills and abilities needed to enter or progress within the work force or to transfer to a four-year institution, and to adapt and thrive in our increasingly diverse and ever-changing world. We inspire students to continue learning throughout life that will help them to be always at the forefront of business requirements and continually achieve excellence in whatever they do.

Vision



At the heart of NUMERO UNO way is our vision to be the regional training services provider most admired for its people, partnership and performance. We strongly believe that customers are for Life. To earn our customers' loyalty, we must listen to them, anticipate their needs and act to create value in their eyes. NUMERO UNO's responsibility is to continually improve all aspects of the world in which we operate - environment, social, economic - creating a better tomorrow than today. Our focus will be on environmental stewardship, activities to benefit society, and a commitment to build shareholder value by making NUMERO UNO a truly sustainable company. Our vision is to bring our trainee into the 21st century through innovation and modern technology. Learning will be enhanced with the use of advanced technology and simulators where reasonably practical and that will allow trainee to learn and understand practically subject at its best. We have the self-honesty to admit when we're wrong and the courage to change.

2. HSE Quality System

Our long-term success depends on our ability to continuously improve our services while protecting our people and the environment in which we work. NUMERO UNO Quality and HSE Management System is certified in accordance to ISO 9001, ISO 14001 and OSHAS 18001.



3. Numero Uno Services



Inspection



Audit



Training



Consultancy

3.1 Training

At NUMERO UNO we recognize that at the pinnacle of organizational excellence lies in its people and therefore our training services focus on fine-tuning their skills and abilities to achieve excellence through training and certifications.

We offer staff training & development programs that can help staff to confidently work as an individual or collectively as a team towards sustainable business. Right from the employee induction training to system implementation through to power packed Technical and professional training designed to achieve business and personnel goals. These courses not only help them contribute to sustainable future, but provide a platform for them to win new business and retain compliance to the standards which is a must have requirement for any successful business.

We offer customized in-house and onsite training programs in consideration with the client timelines and work schedules.

Approvals & Accreditations

We are fully approved for HSE, technical and soft Skill programs from ADNOC in UAE and other large public and private sector organizations. Some of our business partners are



Approval Code: 1098

الهيئة الاتحادية للمواصلات البرية والبحرية
Federal Transport Authority - Land & Maritime

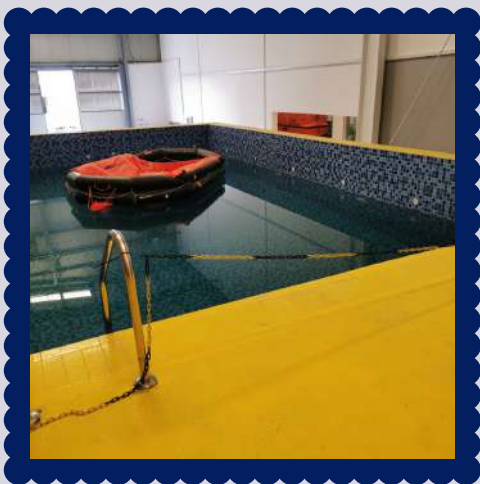


مركز أبوظبي للصحة المهنية
ABU DHABI OCCUPATIONAL SAFETY AND HEALTH CENTER



Training Facilities

Our State of Art, purpose built facility is ready to deliver training as per customer requirements:



Training Facilities

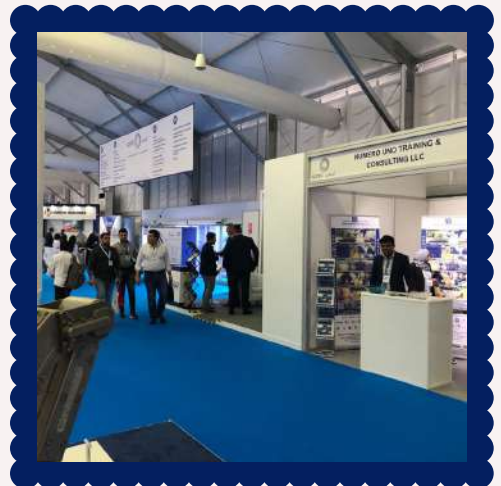


Training Facilities



NUTC Events

ADIPEC & OPITO Conference



3.1.1 HSE Training

Health, Safety and Environment (HSE) is a term for the laws, rules, guidance and processes designed to help protect employees, public and the environment from harm in the workplace & the responsibilities for designing and implementing appropriate procedures is often assigned to a specific department. Safe & healthy workplace, safe person at workplace is recognized as one of the foremost needs of an organization. This can only be achieved by having safe systems of work (SSoW) competent & trained workforce. No harm to people, environment, assets & reputation of the company is the essence of our HSE Training programs.

Health, Safety & Environment Training

Accident/ Incident Investigation Advanced
 Accident Investigation
 Authorized Gas Testing (AGT)
 Awareness Training on Grit Blasting
 Carriage of Hazardous Cargo
 Chemical & Hazardous Material
 Handling and Housekeeping
 Chemical handling Techniques
 Confined Space Entry
 Abrasive Wheels Safety
 Lifting Equipment & Crane Safety
 Manual Handling Techniques

COSHH (Control of Substances
 Hazards to Health)
 Crisis Management Dangerous Goods
 Handling
 Electrical Safety
 LOTO (LockOut/ TagOut)
 Emergency Response
 Environmental Impact Assessment
 General Construction Safety
 Hearing Protection Awareness
 Office Safety & Industrial Safety
 Permit to Work
 PPE Selection, Use and Maintenance
 Psychosocial Stress Management

Heat Stress
 Hydrogen Sulphide (H2S) & Breathing
 Apparatus
 Hydrogen Sulphide (H2S) &
 Breathing Apparatus, Advanced
 IADC Well Intervention Course,
 WellCAP (International Association of Drilling
 Contractors)
 IOSH (Institution of Occupational
 Safety and Health)
 Risk Assessment Techniques
 Risk Management
 Safe Work Near Water Bodies
 Safety Management for Managers &
 Supervisory Staff
 Safety Officer Training Program

Safe Driving Training

ADSD, Light Vehicles (ADNOC Document for Safe Driving)
 Alive at 25, Parent Program
 Alive at 25, Teen Drivers Attitudinal
 Dynamics of Driving

Behind the Wheel Customized Driving
 Defensive Driving (Heavy & Light Vehicles)

Defensive Driving (Light Vehicles)
 Desert Driving
 Forklift Driver Safety
 Professional Truck Driver

Offshore Training

Boat Driver Training Course Upto 12 Meters
 Elementary First Aid
 Fast Rescue Craft (FRC)
 Fire Prevention and Fire Fighting

GMDSS (Global Maritime Distress Safety System)
 STCW 2010
 HAZMAT - International Maritime Dangerous Goods (IMDG Code)
 HUET(Helicopter Under Water Escape Training)
 Lifeboat Coxswain
 Offshore Survival (combined HUET and Sea Survival)
 Personal Safety and Social Responsibility

Personal Survival Technique
 Port State Control And Vetting Inspections
 Proficiency in Survival Crafts and Rescue Boats
 Sea Survival
 Survival Craft

Health Care

CPR (Cardiopulmonary Resuscitation) and AED (Automated External Defibrillator), Level 2

Emergency First Aid at Work, Level 2
 First Aid (Advanced)
 First Aid (Advanced), Level 3

First Aid (Basic)
 First Aid for H2S Poisoning
 Pediatric First Aid

OPITO Training (Centre Code 1098)

Basic H2S (OPITO Approved) Code 9014

Upcoming Courses

- BOSIET (Basic Offshore Induction & Emergency Training)
- T BOSIET (Tropical Basic Offshore Induction & Emergency Training)
- FOET (Further Offshore Emergency Training)
- T FOET (Tropical Further Offshore Emergency Training)
- T HUET (Tropical Helicopter Under Water Escape Training)
- HUET (Helicopter Under Water Escape Training)
- Travel Safety by Boat

Subject to OPITO Approval

Quality Training, ISO 9001/ ISO 14001/ OHSAS18001/ HACCP/ ISO17025

Introduction/ Awareness

Internal Auditor

Lead Auditor

Fire Fighting Training

Advanced Fire Fighting
Basic Fire Fighting
Building Evacuation Techniques

Essential Elements of Emergency
Response Plan
Fire Marshall
Fire Warden

Fire Watcher
Occupied Structures Fire & Life
Safety Assessments
Use of Fire Extinguisher

Food Safety Training, HACCP (Hazard Analysis Critical Control Point)

EFST (Essential Food Safety Training)
Food Hygiene & Product Handling
Kitchen Hygiene & Food Safety Inspection
Level 2 Award in Food Safety

Level 2 Award in HACCP Safety
Level 3 Award in Supervising Food Safety
Level 3 Award in Supervising HACCP
Level 4 Award in Food Safety Management

Level 4 Award in Food Safety Management
Security and Event Control Awareness

Scaffolding, Lifting & Rigging

Banks Man Safety
Boom Loader (JCB Telehandler)
Safety Awareness Training Corporate Fleet
Safety Crane on Truck
Crane/ Heavy Equipment Operators
Rigging, Slings and Banksman
Safe Crane Operation
Safe Lifting Operation
Safe Mobile Crane Operation
Safe Offload and Load Material

Crawler Crane Operator
Earth Moving Equipment Operator
Flag Man Safety
Forklift Operation Forklift Truck Safety
Heavy Duty Drivers
Scaffolding Awareness
Scaffolding Erection & Dismantling, Basic
Scaffolding Inspection Scaffolding
Supervision

Lifting Supervision
Manlift Operator
Mobile Crane Operator
Overhead Crane Operator
Rigging & Slings
Rigging Supervisor
Rigging Supervisors
Side Boon Operator Tower Crane Operator
Window Cradle Operation Working at Height

STCW2010 Basic Safety Training (Standards for Training, Certification Watch keeping)

STCW2010 Elementary Fire Fighting and Fire Prevention STCW95 Elementary First Aid

STCW2010 Personal Survival Techniques

STCW2010 Personnel Safety and Social Responsibilities

3.1.2 Leadership, Management and Business Excellence Training

In today's work force, it's not sufficient to be highly trained in technical skills without developing the softer, interpersonal, relationship-building, leadership and management skills which are essential elements for organizational and personal success. NUMERO UNO endorses individual and organizational effectiveness by developing and offering wide-ranging innovative and diverse programs enriching organization's commitment to employee development, leadership, management and business excellence.

Business Excellence Programs

Achieving Operational Excellence
Business Process Enhancement
Change Management
Coaching and Mentoring for Competency Development
Coaching for Performance - 5 Step Model
Communication and Presentation Skills
Conflict Management
Creative Problem Solving and Decision Making
Discover Your Potential Using Inner Matrix ADV (Attribute DISC-Drive-Interactivity-Stability Value) Tool

Effective Delegation Skills
Emotional Intelligence
Enhancing Knowledge Transfer
High Performance Team
HPL (High Performance Leadership Model)
Identifying, Assessing & Mitigating Business Risks
Innovative and Creative Thinking
JZE (Journey to Excellence) and Living ADNOC Core Values
Leadership Development Plan using Inner Matrix Profile ADV (Attribute DISC-Drive-Interactivity-Stability Value)
Management Induction Program

Measuring & Enhancing Employee Engagement
Office Management and Effective Administration Skills
Performance Management
Planning, Scheduling and Control
Problem Solving and Decision-Making Skills
Team Building
Time and Stress Management
Train The Trainer:
Treat Eight (8) Rules for Highly Effective Trainers

American Management Association Certification, Leadership/ Management/ Soft Skill Courses

Supply Chain & Logistics

Purchasing and Supply Management
The Administrative Professional
Advanced Management

General management

Marketing Management Performance
Management Project Management
Standards and Quality Management

Success Skills in the Workplace

Communications

Business Writing: When English
is a Second Language
Communication Skills for Managers, Fifth
Edition
Fundamentals of Business Writing
How to Sharpen Your Business Writing Skills
Interpersonal Communication
Skills in the Workplace
Planning and Leading Productive Meetings
Presentation Success: How to
Plan, Prepare, and Deliver Effective
Presentations

Finance & Accounting

Finance and Accounting
Activity-Based Costing, Second Edition
Cost Accounting for Planning and
Control
Finance and Accounting for
Nonfinancial Managers, Second Edition
Fundamentals of Budgeting for
Nonfinancial Managers
How to Build Effective Financial
Reporting Systems
How to Prepare a Financial Forecast
Finance and Cost Control

Human Resources

Compensation: How to Develop
Effective Reward Programs
Fair, Square, and Legal: A
Manager's Guide to Safe Hiring,
Managing, and Firing Practices, Second
Edition
Fundamentals Of Human
Resources Management, Fourth Edition
How To Manage Training:
Facilitating Workplace Learning for
High Performance
Compensation: How to Develop
Effective Reward Programs
Successful Interviewing:
Techniques for Hiring, Coaching, and
Performance Management Meeting

American Management Association Certification, Leadership/ Management/ Soft Skill Courses

Manufacturing/Quality

How to Lead a Business Process
Improvement Effort
ISO 9001:2000 Making the Transition
Managing the Customer Satisfaction Process
Total Quality Management
Understanding and Implementing
ISO 14001
Best Practice Workplace

Negotiations

Interpersonal Negotiations:
Breaking Down the Barriers Personal
Development
Negotiation Skills
Personal Strategies for Managing
Stress, Second Edition
Developing Job Skills
Practical Problem-Solving Skills in the
Workplace
Skills For Success: A Guide for
Secretaries and Administrative Assistants

Manufacturing/Operations

Fundamentals of Inventory
Management and Control, Third
Edition
Fundamentals of Statistical Process
Control
How to Manage Maintenance
How to Plan and Manage Warehouse
Operations, Second
Edition
Project Management Managing
Multiple Projects Project Risk and Cost
Analysis Successful Project
Management, Third Edition

Purchasing

Fundamentals of Purchasing
Strategic Supply Management

Marketing

Fundamentals of Marketing
How to Write Marketing Plan
Keeping Customers for Life
Successful Negotiating

Warehouse/Inventory Management

Fundamentals of Inventory
Management and Control
How to Plan and Manage
Warehouse Operations

Strategic Planning

Mergers and Acquisitions: A
Strategic Valuation Approach How to
develop Strategic Plan

Supervision

Coaching for High Performance
First Line Supervision
Managing and Achieving
Organization Goals
Performance Appraisals: Strategies for
Success

Team Building

How to Build High Performance
Teams
How to make Teams Work
Time Management
How to Manage Your Priorities
Taking Control with Time
Management, Fifth Edition

3.1.3 Technical Training

NUMERO UNO appreciates and supports companies aiming to expand its facilities and to improve its resources by providing technical and professional training services aligned to client needs and meeting high quality local and international standards.

Chemical and Process Engineering Programs

Acid Gas Removal Technology
Boilers and Thermal Fluid Heaters
Catalyst Selection and Production Optimization
Crude Oil Storage, Marine
Terminals Operations and Oil Movement Management
Distillation Columns: Design, Operation, Control and Troubleshooting

Electrical Maintenance and Engineering Programs

Common Failures of Electrical Equipment
Effects of Human Errors on Electrical Equipment and Distribution Systems
Troubleshooting of AC/DC Motors
LV/MV/HV Circuit Breakers & Switchgear: Inspection, Maintenance & Troubleshooting
Overhead Transmission Line Failures, Remedial and Prevention
Maintenance and Inspection of Electrical Equipment
Basics and Fundamentals of Electricity
Electrical Engineering Codes & Standards
Electrical Diagrams

Chemical and Process Engineering Programs

Fired Process Heaters
Flare and Pressure Relief Systems In Process Plant
Gas Processing And Conditioning
Gas Sweetening and Sulphur Recovery
Process Plant Performance and Efficiency
Process Plant Start-up, Commissioning and Troubleshooting
Sulfur Recovery and Tail Gas Treatment Technology

Electrical Maintenance and Engineering Programs

Power Transformer Pre- Commissioning and Commissioning Tests
Transformer Testing, Maintenance & Fault Diagnosis Power Plant Troubleshooting & Problem Solving
Common Problems of Electrical Equipment during Pre- Commissioning and Commissioning Stages
Power System Outages/Blackouts, Restoration & Troubleshooting
Electrical Schematic Drawings
Electrical Engineering for Non-Electrical Engineers
Power Transformers Principles and Applications

Chemical and Process Engineering Programs

Process Plant Troubleshooting and Engineering Problem Solving Process Reactors: Operation, Troubleshooting, Start-up and Shutdown
Process Troubleshooting for Operators and Technicians
Process Troubleshooting Workshop Case Studies and Solutions

Electrical Maintenance and Engineering Programs

Circuit Breakers & Switchgear: Specifications, Operation, Testing & maintenance
Introduction to Electrical Distribution Systems
Maintenance of Electrical Power Distribution Systems
Electrical Distribution Equipment Operation & Maintenance Spark, Flashover, Corona and Breakdown of Power System Equipment
Electric Distribution System Equipment: Installation, Operation, Testing, Optimization, Maintenance & Troubleshooting Electrical Distribution Networks

3.1.3 Technical Training

Geology, Drilling and Reservoir Engineering Programs

Formation Damage Causes, Prevention and Treatment
Advanced Petro physics Application of Geochemistry in Exploration
Basic Drill String Design
Casing and Cementing
Casing Design Cementing Practices
Coiled Tubing Operations
Directional and Horizontal Drilling

Instrument & Control Maintenance and Engineering Programs

Advanced Instrumentation Documents and Applications
Analog Electronic, Pneumatic and Digital Electronic Instrumentation
Analyzers Applications and Troubleshooting
Application of Pneumatic Control Systems in Process Industries

Digital Data Acquisition and Networks

Discrete Process Measurement and Control Elements
Effect of Human Errors on Instrument and Control System
Instrument Protective Function (IPF)
Field Instrumentation Theory, Application and Troubleshooting Final Control Elements
Operation and Maintenance
Fire and Gas Measurement and Protection Systems
Hand Valve Operation and Maintenance

Geology, Drilling and Reservoir Engineering Programs

Drilling Engineering for Non-Drilling Engineers
Drilling Fluids Technology Electrical Submersible Pumps(ESP)
Fundamentals of Well Logging
Hydraulic Fracturing
Introduction to Drilling Technology
Introduction to Petro physics

Instrument & Control Maintenance and Engineering Programs

Automatic Boiler and Heaters Control Systems
Automatic Tank Gauging System
Basic Instrumentation and Control
Best Practices in Maintenance Management
Boiler Control "BMS" and Heaters Control Systems
C.C.C. Control System Operation

Digital Data Acquisition and Networks

Instrument Calibration Instrument Protective Function (IPF)
Instrument Test Equipment
Instrument Wiring, Connection, Pipe Fitting and Tubing
Instrumentation and Distributed Control System Instrumentation for Maintenance Staff
Instrumentation for Operation Staff
Instrumentation Installation in Hazardous Area
Introduction to Distributed Control System (DCS)

Geology, Drilling and Reservoir Engineering Programs

Open Hole Logging and Interpretations
Reservoir Characterization
Rock Mechanics, Borehole Stability and Advanced Drilling Practices
Stuck Pipe Prevention
Well Completion Methods and Workover Operations
Well Intervention Operations

Instrument & Control Maintenance and Engineering Programs

Common Failures of Instrument and Control Equipment
Control Valve Accessories
Operation, Applications and Maintenance
Control Valve Sizing, Selection and Maintenance
Data Communication and Fieldbus System

Digital Data Acquisition and Networks

PLC and SCADA for Automation and Process Control
Principle of Operation, Maintenance of Programming
Logic Controller
Principles of Feedback Control
Problem-Solving and Diagnostic Strategies
Process Control and PID Controller Tuning
Process Control Improvement
Process Control Strategies
Process Control Valves
Operation and Maintenance Process Safety and Instrumentation

3.1.3 Technical Training

Laboratory and Analyzers Engineering Programs

Analytical Chemistry and Process Analyzers
Chemical Laboratory: Operations,
Equipment, Instruments, Quality and Safety

Laboratory and Analyzers Engineering Programs

Gas Chromatography: Fundamentals,
Troubleshooting and Method Development
Laboratory Equipment, Instruments and
Safety

Laboratory and Analyzers Engineering Programs

Online Analyzers Application and
Troubleshooting
Statistical Analysis of Lab Data

Maintenance and Reliability Engineering Programs

Advanced Preventive and Predictive
Maintenance
Computerized Maintenance
Management System (CMMS)

Maintenance and Reliability Engineering Programs

Condition Monitoring and Diagnostic
Engineering Management
Maintenance Management

Maintenance and Reliability Engineering Programs

Preventive and Predictive Maintenance
Reliability Centered Maintenance(RCM)

Mechanical Maintenance Engineering Programs

Advanced Maintenance Management
Air Compressor Maintenance,
Operations and Troubleshooting
Alignment Methods and Applications
Bearing Lubrication and Gearboxes
Bearings and Lubrication Technology
Blower and Compressor
Operations and Maintenance Boiler Design
Operation and Maintenance
Maintenance and Troubleshooting
Preventive and Predictive Maintenance
Pump Technology
Pumps and Compressors, Design,
Maintenance and Troubleshooting
Pumps and Pumping System

Mechanical Maintenance Engineering Programs

Diesel Engine Theory, Operations,
Maintenance and Troubleshooting
Diesel Engines and Crane Maintenance
Fundamentals and Best Maintenance
Practices for Centrifugal and Reciprocating
Compressors
Fundamentals and Replacement of
Mechanical Seals
Fundamentals of Diesel Engines and Best
Maintenance Practices Gas Turbine Frame V
Relief Valves Selection,
Maintenance, Testing and Repair
Root Cause Analysis
Root Cause Failure Analysis
Rotary Pumps Theory, Operation and
Maintenance
Rotating Equipment for Mechanical
Engineers

Mechanical Maintenance Engineering Programs

Industrial Equipment, Pumps, Compressors,
Turbine Maintenance and Troubleshooting
Introduction to Rotating Equipment, Turbine,
Pumps and Compressors Maintenance and
Operations
Machinery Failure Analysis and Prevention
Maintenance Planning and Control
Material Selection for Petrochemical Industry
Measuring Tools
Mechanical Engineering for Non- Mechanical
Engineers Mechanical Power Transmission
Sulzer Pump Systems Operation
and Maintenance Troubleshooting
Improvements
Valves Selection, Maintenance,
Testing and Repair

3.2 Consultancy

Management System Development

We provide consultancy services to design develop and implement various management system based on gap analysis using solid risk assessment techniques.

NUMERO UNO is an ISO 9001 certified training provider and runs its processes based on the management framework that gives our clients opportunity to control and address risks and monitor and measure performance in business by showing commitment to quality. We have implemented ISO 14001 to address the delicate balance between maintaining profitability and reducing environmental impact with the commitment of employees and management. We can assist you to achieve both objectives by delivering effective environmental training. In addition to this we have implemented OHSAS 18001 standards to promote a safe and Healthy working environment by providing a framework that allows an organization to consistently identify and control its health and safety risk, reduce the potential for accidents, aid legislative compliance and improve overall performance.

Whether you need to achieve certification, or to enhance your existing Quality system, Environmental management, Health and Safety, Food Safety or Information management system performance we have the tools and expertise to help you.

Implementation

Implementation of any management system affects the entire organization right from the start, If pursued with total dedication, it results in cultural transition to an atmosphere of continuous improvement in quality, environmental sustainability and the employee well-being, increased productivity, reduced waste as well as repeat orders and compliance to regulatory requirements.

NUMERO UNO can provide the following consulting services:

- Identify and document health, safety & environmental (HSE) risks to your personnel, both office and operations-based
- Ensure alignment to local or international legislation
- Develop HSE documentation/procedures of normal, abnormal (e.g. maintenance of equipment or international travel) and emergency situations
- Legislative compliance matrix
- Training Matrix
- Risk Assessment Matrix
- Audit Protocols
- Develop country-specific information and instruction packages for new employees to fast track them into the system
- Develop and deliver suitable training based on the developed new procedures
- Leadership training on the management system, roles & responsibilities
- Legislative gap analysis and compliance review
- Environmental impact and aspect management

3.3 Audit

NUMERO UNO with its robust team of Auditors/ Consultants having advanced experience and understanding of the regulatory framework and international standards (i.e. American Society for Quality or ASQ, International Standards Organization or ISO, American National Standards Institute or ANSI, Six Sigma Quality Standards, etc.), provides its clients with professional audit services, identifying and recommending improvements in their corporate operations, projects and management programs.

What is an audit? An audit is a systematic, independent and documented process for obtaining audit evidence and evaluating it objectively to determine the extent to which audit criteria are fulfilled.

- Fundamentals and Vocabulary - ISO 19011:2011
- Guidelines for Quality and/or Environmental Management Systems auditing.
- Types of Audits: Internal Audits, External Audits, Second Party Audits, Third Party Audits,
- Process Audits, Product Audits, System Audits
- List of Audits Quality Management System Audit
- Corporate HSE Audits Health and Safety Audits "Walk Around Audit"
- Health and Safety Management Audit
- Project Health, Safety & Environmental (HSE) Audit
- Process Safety Audit Product Safety Audit Environmental
- Compliance Audit
- Environmental Management Audits
- Functional Environmental Audit

3.4 Inspection



NUTC's Inspection services will cover a wide range of inspection including site inspection and improvement plans, Rig inspection and vehicle inspections. Our subject experts conduct Site inspections with a set of regular activities to check and verify the on-field compliance including Safety Standards, working conditions, and other critical areas . Site inspection is being conducted and carried out using traditional methods of field visits with checklist. Detailed improvement plan will be submitted after conducting the inspection.

- Site Inspections
- Rig Inspections
- Vehicle Inspections
- Third Party Witnessing
- Vendor Inspections
- Industrial Installation Inspections
- Storage Tank Inspection

4 Experience & References



NUMERO UNO have successfully executed a number of major training projects in the Middle East and Asia Pacific region. One of the recently awarded ADNOC group based project is ADCO HSE training contract for various mandatory training programs including H2S. Recently completed project includes Emirates CMS POWER & Shams Power a Joint venture between Masdar and Total of France. Some of the other executed projects includes GASCO shut down project for contractors, ADMA-OPCO Quality Management System ISO 9001:2008 internal audit project and completed consultancy and training project for Dragon oil a 52% Dubai government owned and an ENOC subsidiary. In addition to this, company is engaged in various customized training and development projects based on ISO 9001, ISO 14001, OHSAS 18001 & ISO 22000 etc. Our client lists includes major Oil & Gas turnkey contractors, Power and Utility companies, Oil Field Service companies, shipping companies, contracting companies, chemical factories, EPC and EPCC PMC companies like ADCO, ESNAAD, ADNOC Elixier, Schlumberger, Baker Hughes, Al Mansoori wire line services, Leighton Offshore, Petrofac, Japan Drilling Company -Sagadril, CCC, ETA-ESCON, AMCO etc. to name a few companies.

5 Social initiative

World Heart Day

NUTC in partnership with LifeLine Hospital conducted a webinar entitled “Love you Heart Health” on World Heart Day. Chaired by Dr. Jamuna Devi a Cardiology Specialist, webinar focused on preventing Cardiac problems during Covid-19 followed by a Q&A session wherein attendees were given the chance to clear their doubts about cardiac issues. Attendees were also given a complimentary Heart Check-up voucher they can avail at any LifeLine Hospitals.



Mental Health Awareness Day

Organized by Zayed University, Abu Dhabi, NUTC contributed to the success of Mental Health Awareness Day. Said event aimed to promote mental health awareness in UAE and address the issue of mental health stigma.



5 Social initiative

Zayed Humanitarian Day

Commemoration Day of UAE's founder, Sheikh Zayed Bin Sultan Al Nahyan – also known as Zayed Humanitarian Day
– NUTC joined together with Zaeed and made money donation as a charity drive



6 Appreciations



7. Trainers & Consultants



NUMERO UNO team of Consultants and Instructors combines qualifications, knowledge and skills from around the globe to offer a wide variety of options and a flexible approach to Occupational Health, Safety, Environmental, Food Safety, Technical, Leadership and disciplines. NUMERO UNO services are provided through the company's Specialist vision, which is made up of international team of professionals (bilingual Westerner, Arabs and Asians) with extensive experience in the UAE and the region to meet various requirements of clients.

NUMERO UNO Instructors holds minimum Train the Trainer qualification with several years (many of whom have over 15 years) of relevant industry experience backed by Technical Degree.

Trainers' Profile brief:



Ahmed is highly experienced and competent person. He has over 22 year's industry experience backed by Bachelor of Science Degree in Electrical Engineering (B.Sc.E.E), from Aleppo University - Syria on 1997. Over the past 22+ years he has developed his career with loads of professional development.

Ahmed is approved Instructor for ADNOC group of companies on various training like, H2S & BA Competency Training (ADNOC Gas Processing Company), H2S Awareness & Escape Training Level II (ADNOC Onshore), Confined Space Entry Training (ADNOC Onshore), Authorized Gas Testing (ADNOC Onshore), Permit to Work (ADNOC Onshore). He worked for various governmental oil & gas projects as trainer.

Ahmad Ramadan Mohammad Al Hnidi

Senior HSE Trainer - Assessor - Verifier

He has conducted trainings on variety of subjects pertaining to Occupational Health and Safety "HSE", Electrical Safety and Lock out / Tag out (LOTO), Accident Investigation and Root Cause Analysis etc.



Soumen is a very enthusiastic, energetic and positive individual having over 37 years of Professional experience with Oil and Gas giants in the UAE, Saudi Arabia and India. He possesses the Right Potential to Perform as a Senior Training Instructor in an adequate manner for the Oil & Gas Industry Newcomers & Experienced Professionals. He has dedicated himself in Coaching/Mentoring the Trainees & Teaching the New comers.

Soumen Mukhopadhyay

Senior HSE Trainer

Soumen is an approved Trainer for ADNOC Onshore & Refinery Permit-to-Work (PTW) Training course.

Trainers' Profile brief:



Ali Hafeez
HSE Trainer

A Petroleum & Gas Engineer having more than 10 years of Drilling & Process HSEQ experience in oil & gas, construction and manufacturing sector. Holding NEBOSH IGC, INTERNAL AUDITOR 9001, 14001, 18001, HABC LEVEL 3 TRAIN THE TRAINER and other safety certifications. A H2S instructor, authorized gas tester and breathing apparatus specialist. Ali is an ADNOC approved Trainer for various trainings.



Venkatesan Cranganore
Lifting Trainer

Venkatesan works as Business Head for Lifting Division and Managing the Division & Executing the Lifting Equipment related projects. Responsible for performing all types of Lifting Equipment Operators and Scaffolding related trainings. A Mechanical Engineer, having LEEA Part 1 & 2 Lifting Equipment General – Team Card Holder, Certified by IPAF for the operation of MEWP on Mobile Vertical (3a), Mobile Boom (3b) Internal Auditor on ISO / IEC 17020:2012. Train The Trainer on Fork Lift Truck Safety approved by Crane Institute of America (CIA), Train The Trainer on Mobile Crane Safety approved by Crane Institute of America (CIA), Scaffolding Competent Person conducted and approved by OSHA, Qualified Rigger Level-II Train The Trainer from Crane Tech, U.S.A, Attended Amusement park rides inspection training from TUV NORD, Essen, Germany as per BS EN 13814: 2004 -Sept 2008, June 2011 "Fairground and Amusement park machinery and structures – Safety, Elevators, Escalators & Travelators Inspection Training from TUV Hellas, Greece

Trainers' Profile brief:



Banshidhari Singh

Senior HSE Trainer

An Educationalist and a retired Indian Airforce Engineer over 32 years of work experience and over 10 years of experience in the field of training.

He is an Approved Instructor for:

Approved Instructor for Level- I & II Fire Safety (HABC, UK)-

Approved Instructor for Level- III IADT and other HSE courses (HABC, UK)-

Approved Instructor Emergency First Aid Level -2 ADNOC Onshore -

Approved Instructor for Level-III Award in Education and Training course (CIEH, UK)-

Approved Instructor for IOSH Level-III, IOSH MS, IOSH WS (IOSH, UK)-

Approved Instructor for First Aid, (Medic First Aid International, USA)-

Approved Instructor for First Aid & BLS (ASHI, USA)-

Approved Instructor for Scaffold Erector, Supervisor & Inspector Training (STI, USA)



Abdullah Khan

Lead Road Safety Trainer

Highly motivated Road Safety Training specialist over 25 years' experience in the fields of Road safety Education, Operation Supervisor, Training Supervisor, Training Officer, Senior Defensive Driving Trainer, Lecturer, Desert Driving Trainer (basic & advance), Driving Instructor & Assessor. Abdullah Khan is approved Instructor for ADNOC Onshore Document for Safe Driving and ADNOC Gas processing company both Light & Heavy Vehicles

Trainers' Profile brief:



Muhammad Shareef
Road Safety Trainer

Highly motivated Road Safety Trainer over 15 years' experience in the fields of Road safety Education. Up to date knowledge of road safety procedure and rule of the region. Has compassion and patience and is able to teach. Possesses Driving Instructor certificate and completed various driving training certifications. Muhammad Sharif is an approved instructor for ADNOC Onshore Document for Safe Driving and ADNOC Gas Processing Company.



Shahzad Khawaja
Consultant Trainer

A competent, dedicated, result-oriented and self-motivated occupational health, safety and environmental/vocational head of training department, senior trainer/faculty, curriculum developer & assessor with over 19 years of industrial experience. Adeptness include but not limited to development of curriculum, training material, session plans and assessments. Skilled in effective delivery of occupational health, safety and environmental trainings/soft-skills/vocational trainings and candidates assessment within different learning environments. Outstanding interpersonal, presentation and training skills with proven ability to interact effectively with delegates and management at all levels. Technically, vocationally and academically equipped with the required knowledge of national & international standards. Capable to liaise with national & international qualification authorities to develop or embed vocational training programs. Capacity building of trainers/instructors and management of HSE/Vocational training department; are his core expertise.

Trainers' Profile brief:



Harish Balachandran

HSE Trainer

A Chemical Engineer having more than 8 years of experience in delivering various HSEQ training. He is holding OPITO Assessor, IOSH, OSHAD Practitioner, ANSI & NFPA train the trainer certificates. Harish is an ADNOC approved Trainer.



Titilola Adejoke Adenekan

Trainer

A Passionate Environmental & Food Safety Trainer having more than 5 years of experience in training, audit and consulting. Highly knowledgeable and analytical Food Safety Specialist and has a solid understanding of sanitation and food safety regulations. She possesses superior attention to detail and excellent auditing skills.

Trainers' Profile brief:



Dr. Mohammed Shaik Javed
Life Support Trainer

Dr. Shaikh Javed is a competent, result-oriented and self-motivated dedicated Life support Trainer and Curriculum Developer with 15+ years of industrial experience. Adeptness includes development of curriculum, training material, session plans & assessments.

Outstanding interpersonal, presentation and training skills with proven ability to interact effectively with delegates at all levels. Technically and academically equipped with the required knowledge in international standards. Skilled enough to liaise with national & international qualification authorities to develop own vocational training programs. Similarly, proficient in getting international accreditations & certifications for the institution.

Dr. Shaikh Javed is approved First Aid Instructor for ADNOC Gas Processing Company



Sarim Khan
Trainer

Sarim Khan is a multi-skilled and self-motivated professional having more than 5 years' experience of demonstrating exceptional skills in training field. Self-starter, a highly accomplished trainer. He trains a wide range of programs owing to his wide exposure to various industries. Sarim is passionate in inspiring lives and transforming people. Because of the dedication, he is well known for his highly-charged, energetic and power-packed training sessions.

Sarim is approved for H2S & BA Competency Instructor for ADNOC Gas Processing Company

Trainers' Profile brief:



Binod Shakya
HSE Trainer - Assessor

Binod has extensive experience in the field of training in Qatar and UAE. Engaging, understanding, and knowledgeable trainer with over 12 years of experience training in the field of HSE. Dynamic communicator with excellent presentation skills, able to translate complex concepts into understandable terms using creative teaching methods. Proven track record of preparing candidates to produce quality work across HSE fields. He is an innovative lesson planner, adept at assessing the training needs of candidates at various skill levels and adjusting training programs to fit those needs. Excellent presentation skills to teach one-on-one and presenting to large groups. Deep knowledge of HSE systems. Fast learner, able to learn new systems quickly and pass his knowledge on to others. Highly organized with a keen eye for detail to keep work flowing on schedule.

Binod is approved H2S & BA competency Trainer for ADNOC Gas Processing Company.

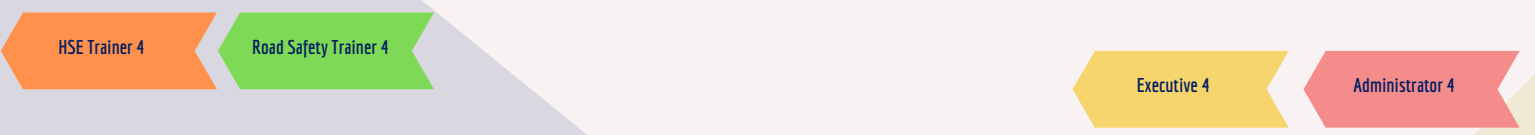
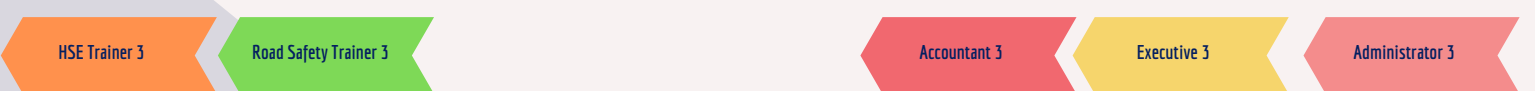
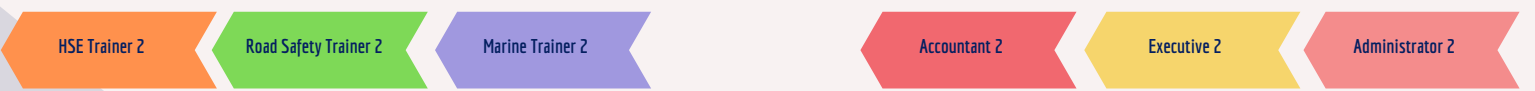


Haroon Abdul Rashid
Road Safety Trainer

Highly motivated, multilingual Trainer in the fields of Road safety Education. Up to date knowledge of road safety procedure and rule of the region. Has compassion and patience and is able to teach. Possesses Driving Instructor certificate and completed various driving training certifications.

Haroon is an approved instructor for ADNOC Gas Processing Company for Defensive Driving Training both Heavy & Light vehicles

8 Organization



9 Office & Contact



Rizwan Khan
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